



## Heath Hayes & Wimblebury Parish Council

Councillors are summoned to a Full Council Meeting of Heath Hayes and Wimblebury Parish Council which will be held at Hayes Green Community Centre at 6.30pm on Wednesday 13<sup>th</sup> November 2024, when the following business will be transacted.

The press and public are invited to attend the meeting

*Sue Buxton*

**Mrs Sue Buxton**  
Parish Clerk

## A G E N D A

<i>Min No.</i>	<i>Item</i>
11/24/123.0	<b>Apologies</b> To receive any apologies (through the Clerk in accordance with Standing Orders)
11/24/124.0	<b>Declaration of personal &amp; prejudicial interest in any item on the agenda</b> Members should notify Monitoring officer within 28 days if not already declared
11/24/125.0	<b>To receive any requests for dispensation</b>
11/24/126.0	<b>Chair to close the meeting for public session</b> Members of the public are invited to address the Council on any issue on this agenda or raise issues for future consideration at the discretion of the Chair. Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk at least 8hrs before the meeting. Members of the public may not take part in the Council meeting itself. A person who attends a meeting is permitted to report on the meeting whilst the meeting is open to the public. To “report” means to film, photograph, make an audio recording of meeting proceedings, however, as a matter of courtesy the Chair should be advised before any recording takes place.
11/24/127.0	<b>Chair to re-open the council meeting</b>
11/24/128.0	<b>Vacancies on the Parish Council</b> <b>Three vacancies (PH/AF/ST)</b> – deadline 30/11/24 <b>One vacancy (JH)</b> – deadline – 5/12/24 Allocate last two co-opted councillors to wards
11/24/129.0	<b>To consider approving the minutes of the last meeting:-</b> 16 <sup>th</sup> October 2024
11/24/130.0	<b>Matters Arising</b> - <b>Council Noticeboards</b> – keys

Clerk: **Mrs Sue Buxton** Dated: 9<sup>th</sup> October 2024  
Hayes Green Community Centre, Heath Way, Heath Hayes  
Phone: 07951409707 Email: clerk@hhandw.org.uk

	<ul style="list-style-type: none"> <li>- <b>Student Volunteers</b> – Cllr Bernard to report on his discussion with Kingsmead School and Clerk to provide costs of portable toilets</li> <li>- <b>Defibrilators</b> – checking of devices</li> </ul>
11/24/131.0	<b>Committee Meetings</b> To note the minutes of the Youth, Community, Events and Christmas Lights Committee held on 23 <sup>rd</sup> October 2024
11/24/132.0	<b>Chair's Announcements and County Councillor's Update</b>
11/24/133.0	<b>Clerk's Report</b>
11/24/134.0	<b>Police Report</b>
11/24/135.0	<b>Finance</b> <ul style="list-style-type: none"> <li>- <b>Finance report</b>- October 24 including bank reconciliation</li> <li>- <b>Payments to be made</b></li> <li>- <b>External Audit 2023/24</b> – points not followed up at last mtg</li> <li>- <b>Budget brainstorm – 25/26</b> – any items to be costed up for consideration</li> <li>- <b>Clerk's Probationary Period</b></li> <li>- <b>Clerk's Pay Award</b></li> <li>- <b>Insurance</b></li> <li>- <b>CiL</b></li> </ul>
11/24/136.0	<b>Website and emails</b>
11/24/137.0	<b>Administration issues – Cllr P Theodorou</b>
11/24/138.0	<b>Publication Scheme</b>
11/24/139.0	<b>Finger post – Five Ways Island</b>
11/24/140.0	<b>Planning</b>
11/24/141.0	<b>Christmas</b>
11/24/142.0	<b>Items for Future Meetings</b> <ul style="list-style-type: none"> <li>- <b>2025/26 Budget and Precept Setting</b></li> <li>- <b>Committee memberships</b></li> <li>- <b>Co-options</b></li> <li>- <b>Bank mandate</b></li> </ul>
11/24/143.0	<b>Date of the next meeting</b> 11 <sup>th</sup> December 2024
11/24/144.0	<b>Exclusion of the Public</b> The public to be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2
11/24/145.0	<b>Apologies</b> To receive any apologies (through the Clerk in accordance with Standing Orders)
11/24/146.0	<b>Declaration of personal &amp; prejudicial interest in any item on the agenda</b> Members should notify Monitoring officer within 28 days if not already declared
11/24/147.0	<b>To receive any requests for dispensation</b>
11/24/148.0	<b>To consider approving the confidential minutes of the last meeting:-</b> 16 <sup>th</sup> October 2024
11/24/149.0	<b>Discussion with Police and CCTV</b>